

**TITLE OF REPORT: Schools Surplus Balances Licences Amendment**

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**Purpose of the Report**

1. To update Schools Forum on the outcome of a school requesting to alter their Surplus Balance Licence.

**Background**

2. This report builds on the previous reports on Schools surplus balances.
3. Under the Scheme for Financing Schools, schools are permitted to have an “unlicensed” carry forward amount that is equal to or less than 8% for Special and Primary Schools, and 5% for Secondary Schools of the next financial years School Budget Share, for balances prior to 31 March 2012. Surplus balances after 31 March 2012 were increased to 16% for Special and Primary Schools, and 10% for Secondary Schools.
4. The Schools “Surplus Balance” is calculated using the schools closing balance as at the end of the financial year less; unspent additional grants, pupil premium, and any known prior year commitments, and the calculated “unlicensed” amount.

**Change of Licence Application**

**St. Josephs Infants Birtley**

5. The school originally requested to use their surplus balance for a number of projects:-
  - Refurbishment of Classrooms
  - Teacher’s laptops
  - Teaching assistant for special educational needs interventions
6. Following the completion of these projects there was a balance of £7,033 at 31 March 2017.
7. The school requested that they change the use of this surplus balance licence and together with their small surplus for 2016/17 that it can be used for SEN interventions for the academic year 2017/18.
8. The change of licence is in accordance with the Schools Surplus Balance Procedure and therefore the change of use has been granted.

## **Proposal**

9. It is proposed that Schools Forum notes the change of surplus balance for St Joseph's Infants Birtley.

## **Recommendation**

10. It is recommended that Schools Forum notes the above change in surplus balance licence.

For the following reason:

- To ensure that the Control of Surplus Balances Procedure is adhered to in a clear, fair and transparent manner.

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